

Chairperson: Robert Sheesley  
 Vice Chairperson:  
 Executive Secretary: Maura Rossman, M.D.  
 Recorded By: Antigone Vickery/Gloria Whittington

# **HOWARD COUNTY BOARD OF HEALTH**

## **February Meeting Minutes**

**DATE:** February 23, 2015  
**TIME:** 6:00 p.m.  
**PLACE:** Howard County Health Department  
 8930 Stanford Blvd., Columbia, MD 21045

**Members Present:** Robert Sheesley, Kevin Carlson, Carlessia Hussein, Deborah Rivkin, Sue Song, Gary Stewart,

**Members Excused:** Darryl Burnett, Sheri Lewis, Paul Nagy

**Staff:** Maura Rossman, Health Officer, Antigone Vickery, Deputy Health Officer, Gloria Whittington, Administrative Aide

**Guest:** Mental Health Authority: Donna Wells, Dir., Stephen Creel, Exec. Committee Pres., Environmental: Bert Nixon, Trudy Hyde

<b>Topic/Agenda</b>	<b>Discussion</b>	<b>Action/Follow-up</b>	
Welcome and Introductions	Robert Sheesley, Chairman, called the meeting to order at 6:00 p.m.		
Approval of Minutes	Motion to accept December's minutes. Note: There was not a meeting in January because of bad weather	The motion to accept the December, 2015 minutes was approved unanimously.	
Health Officer's Report	<p>Follow Up from last meeting. The Board wrote letters sharing their concern in advocating delaying the transition of BH grant funds to Beacon Health. Transition has been delayed until January 27, 2017.</p> <p>Donna Wells, Director of Mental Health Authority gave an in depth review of the operation of Mental Health. MH functioned as the Core Service Agency for Howard County since '98 and the Health Department Bureau of Behavioral Health which is established as the Local Addiction Authority for Howard County. MH is not a State run program. They are an independent agency. They are not a provider, they are an Administrative Service. Have national accredited program in place to get partnership within regulation to service work groups (Medical assistance, low income or the (uninsured). They work collaborative with Behavioral Health since 2013. MH is a fee for service where BH is Grants (State money and County money). MH has its own board that approves and disapproves missions and policies. Refer to hand out given out on MH.</p> <p>Donna Wells announced to the Board her intended retirement for July 2016</p> <p>There is continued conversation on Re-allocation of funding:</p> <p>The Board of Health requests a representative from each board to represent each division when they have Board Meetings.</p>	<p>Board members were thanked for their letters of support.</p> <p>Board Members will focus on the following points:</p> <ul style="list-style-type: none"> <li>- Mental Health and the Uninsured population;</li> <li>- Health Department is the Only provider at this time in Howard County for Substance use;</li> <li>- The impact of the transition on Howard County;</li> <li>- Data to support HC Behavioral Health Program;</li> <li>- Reach out to community providers who want to accept Service's in HC.</li> </ul>	

Topic/Agenda	Discussion	Action/Follow-up	
	<p>Bureau of Environmental Health goals are to provide county residents and businesses, information and guidance, plus education in sanitation and sustainable practices.</p> <p>Environmental – Proposed regulatory changes: Hand Out of Food Services Facilities Regulations and Update of Howard County Health Departments Food Service Facility Regulations. Changing the refrigeration of food from 45 degrees Fahrenheit to 41 degrees Fahrenheit was one of the revised change to make consistent with COMAR 10.15.03. The hand out lists 11 items being revised. The language is being added to the Sewage Disposal section of HC regulations to clarify that there is a seating limitation or other limitations to a food service facility that is served by an on-site sewage disposal system.</p> <p><b>Environmental Health Specialists</b> are required to get re-certified Nationally and by the State this fiscal year 2016.</p>	Please refer to hand outs	
Old Business	B.O.H. By Laws was sent to the County for Review. They requested one change under Section 2.2 (j) to replace the word advocating to promoting.	Board Members agreed to the change. By laws sent back for final signatures	
New Business	Dr. Rossman and Antigone Vickery will not attend next April's meeting.	Will send a senior staff member to <b>be a</b> representative.	
Chairperson's Report	N/A		
Adjournment	<i>There being no further business before the Board, the meeting was adjourned at 8:15 pm.</i>		

**Date: Tuesday, March 22, 2016**

**Next Board of Health Meeting:**  
**Time: 6:00 p.m.**

**Place: Howard Co. Health Department**  
**8930 Stanford Blvd. 1<sup>st</sup> Floor**

**Note\* All change corrections are in RED per Bob Sheesley & Bert Nixon**